

# **Full-Time Permanent Substitute**

*(One Full-Time Opportunity Available)*

## **About Waterloo Christian School**

Waterloo Christian School (WCS) and Small Wonders Learning Center (SWLC) serves students and families in the Cedar Valley community who are seeking education and training within the context of a biblical worldview. WCS was founded in 1973 and currently offers educational programs ranging from pre-kindergarten through the 12<sup>th</sup> grade.

## **Job Summary**

Waterloo Christian School is seeking a passionate and qualified Christian educator to join our team in the role of **Full-Time Permanent Substitute**. This full-time employee will serve in a variety of roles in preschool through Grade 12. The ideal candidate will have teaching experience and feel comfortable stepping into a classroom role on short notice. When not serving in the classroom, this individual will have a special projects role in the Front Office. Flexibility will be an important quality for this position.

## **Essential Duties and Responsibilities**

### *Teaching and Discipleship*

- Model a thriving relationship with Jesus Christ.
- Build meaningful connections with students and families, pointing them towards Christ.
- Deliver lesson plans and instructional materials that facilitate active learning.
- Maintain a regular pattern of communication (conversations, phone calls, conferences, newsletters) with the family to maximize student learning and growth.
- Establish and maintain consistent standards of student behavior needed to achieve a productive learning atmosphere in the classroom.
- Use a variety of instructional strategies to meet the needs of diverse learners.
- Lead engaging activities that will challenge the development of all students.
- Plan and supervise class projects, field trips, visits by guest speakers, or other experiential activities.
- Create an effective environment for learning (bulletin boards, interest centers, etc.).
- Observe and evaluate students' performance, behavior, social development, and health.
- Administer standardized ability/achievement tests and interpret results to determine student strengths and areas of need.
- Collect evidence of student learning, knowledge, and skills.
- Support and enforce the policies and priorities of the Administrative team.
- Sponsor and/or support co-curricular events, organizations, activities, and accomplishments.
- Fulfill legal obligation as a mandatory reporter.

### *Personal Development and Preparation*

- Maintain an ongoing and growing personal relationship with Jesus Christ.
- Maintain appropriate licensure as required by Iowa Department of Education/ACSI.
- Prepare engaging and developmentally-appropriate materials and lessons, in accordance with the curriculum map, that will lead to student growth.

- Go beyond the curriculum in supplementing activities that will encourage spiritual, emotional, social, and academic growth.
- Provide ongoing feedback on the selection and development of appropriate curriculum and programming.
- Establish and communicate clear student objectives.
- Adapt your teaching methods, style, and materials to meet students' varying needs and interests.
- Keep current in innovative and effective teaching methods and resources.
- Collaborate with faculty, staff, and administration.
- Participate in personal/professional development opportunities (devotionals, in-service, observation, informal, and formal opportunities).
- Reflect on measurable student data and administrator feedback/evaluations.
- Select, store, request, and inventory classroom equipment, materials, and supplies.

### **Key Qualities of a Waterloo Christian School Teacher**

- Spiritually mature
- Trustworthy
- High integrity
- Love of students
- Passion and calling towards teaching and subject/content area
- Effective communicator with both students and families
- Engaging personality
- Displays *fruits of the spirit* (love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control)
- Holds high expectations for self and students
- Innovative spirit
- Reflective attitude and desire to learn/grow

**Interested candidates are invited to send a resume to Ryan Hall, Head of School.**

Ryan Hall  
 Head of School  
[rhall@waterloochristian.com](mailto:rhall@waterloochristian.com)